

AGENDA

Mississippi-Rideau Source Protection Committee (MRSPC)

March 6, 2008 at 1:00 pm
Rideau Valley Conservation Authority
3889 Rideau Valley Drive, Manotick

		Pg.	
1:00 p.m.	1.0 Welcome (I) a. Agenda Review b. Adoption of the Agenda (D) c. Declarations of Interest d. Approval of Minutes – February 7, 2008 (D) e. Status of Action Items	 1 11	<i>Chair Stavinga</i>
1:10 p.m.	2.0 Upcoming Events and Presentations (I) a. Update from staff b. Update from members	14	<i>Sommer Casgrain- Robertson</i>
1:30 p.m.	3.0 Terms of Reference Schedule (I) a. Detailed schedule to complete Terms of Reference on time	15	<i>Sommer Casgrain- Robertson</i>
	4.0 Draft Technical Reports (I) a. Schedule to provide MRSPC with draft technical reports b. Overview of preliminary draft <i>Watershed Characterization Report</i> , Chapter 1: Watershed Description	18	<i>Sommer Casgrain- Robertson Brad Carew</i>
	5.0 Other Business		<i>Chair Stavinga</i>
	6.0 Member Inquiries		<i>Chair Stavinga</i>
	7.0 Next Meeting – April 3, 2008, 1pm, RVCA		<i>Chair Stavinga</i>
	8.0 Adjournment		<i>Chair Stavinga</i>

(I) = Information (D) = Decision

Delegations wishing to speak to an item on the SPC Agenda will please call Karyn Cornfield at 613-692-3571 ext 1149 or karyn.cornfield@mrsourcewater.ca before the meeting. Thanks.

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1.0 e) STATUS OF ACTION ITEMS

Date: March 6, 2008
To: Mississippi-Rideau Source Protection Committee
From: Sommer Casgrain-Robertson, Communications Specialist
Mississippi – Rideau Source Protection Region

Staff and Chair Action Items:

Issue		Action	Lead	Status
1	We need to identify broad regional threats in Highly Vulnerable Aquifers that threaten private wells and be able to address them in Source Protection Plans	Chair Stavinga to continue to raise this issue with MOE at Chair’s Meetings	Chair Stavinga	March 3, 2008
		See motion 10-02/08 below under uranium mining	Brian Stratton	In-progress
2	Source Protection Program “Stewardship Fund”	Staff are critiquing the current program and preparing a list of recommendations for consideration by the MRSPC	Sommer Casgrain-Robertson	In-progress
		Staff will ask MOE to produce a report showing what percentage of the funding was successfully granted to landowners.	Sommer Casgrain-Robertson	In-progress
3	What is the best way for the public to contact the MRSPC	Staff will explore email options for members	Chair Stavinga	In-progress
4	Would a member’s only page on our web site be useful	Staff will explore a members only page on the source protection web site	Chair Stavinga	In-progress
5	Uranium mining	Send a formal request to MOE asking them to further examine this issue in conjunction with other Ministries and report back to the MRSPC	Brian Stratton	In-progress
		Circulate report and motions to other SPC Chairs	Chair Stavinga	In-progress
		Circulate report and motions to Citizen Inquiry, companies and individuals involved in uranium mining	Karyn Cornfield	In-progress

		Develop public awareness campaign with local Health Units about naturally occurring uranium in drinking water – request funding from MOE for this initiative	Paul Lehman	In-progress
		Request that MOE provide ability and funding to identify threats in HVAs & SGRAs and address them	Brian Stratton	In-progress
6	What is the primacy of the <i>Clean Water Act</i> versus other legislation	Staff to seek legal opinion from MOE	Sommer Casgrain-Robertson	Response received from MOE, circulate to members
7	Can the SPC post draft documents on the EBR for public review & comment	Staff to ask MOE	Sommer Casgrain-Robertson	MOE clarified that only the Province can post documents on the EBR. Chair Stavinga to raise issue at Chair’s meeting.
8	Governing Policies	Forward draft Governing Policies to the SPAs for their review in February	Sommer Casgrain-Robertson	Governing Policies approved by Mississippi SPA on Feb 20. Rideau in-progress
		Forward approved Governing Policies to MOE	Chair Stavinga	In-progress
9	List of member municipalities	Staff provide members with list of municipalities in our region	Sommer Casgrain-Robertson	Circulate to members at March meeting for insertion in their binder
10	List/map of “other” systems that could be elevated by municipal council resolution	This information is contained in the Watershed Characterization report	Brad Carew	Will be covered at the March 6 meeting
11	Outreach & Education program	Ensure Well Aware program is included in “grants brochure”	Sommer Casgrain-Robertson	In-progress
		Get a copy of stewardship landowner survey done by University of Guelph	Sommer Casgrain-Robertson	In-progress

12	Partnerships with Academia	Approach post-secondary institutions about possible partnerships	Chair Stavinga	In-progress
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Member Action Items:

	Issue	Action	Lead	Status
1	MRSPC May to October meetings will be held throughout the region	Members to provide Sommer with potential locations for summer meetings	Sommer Casgrain-Robertson	In-progress
2	There are many events that source protection staff should attend or present at.	Members to notify Sommer of potential events and speaking opportunities	Sommer Casgrain-Robertson	ongoing

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2.0 Upcoming Events and Presentations

Date: March 6, 2008
To: Mississippi-Rideau Source Protection Committee
From: Sommer Casgrain-Robertson, Communications Specialist
Mississippi – Rideau Source Protection Region

Background

Staff attend many different meetings and events throughout the year often setting-up display booths and/or giving presentations about source protection. Now that the MRSPC has been formed committee members will be attending various events as well. It is important that staff and members keep each other informed about their attendance at upcoming events so that we can coordinate our participation and prepare appropriate materials in advance. This includes coordinating with our neighbouring regions for meetings and events that cover Eastern Ontario.

Update from Staff

Past Events

- Eastern Ontario Certified Forest Owners AGM, Feb 9 (Chair Stavinga presented)
- *Eastern Ontario Crop Conference*, Feb 21 (Sommer & Richard Fraser attended)
- Ontario Groundwater Association Regional Meeting, Feb 26 (Brian presented)
- Quarterly SPC Chairs Meeting, March 3-4 (Chair Stavinga & Brian attended)

Upcoming Events

- *The Cottage Show* (Ottawa), April 11-13 (Sommer attending)
- *Ottawa Eco-Stewardship Fair*, April 19 (Sommer attending)

Update from Members

Past Events

Members are asked to give a verbal update at the meeting on events they have attended in the past month related to source protection.

Upcoming Events

Members are asked to give a verbal update at the meeting about events they are planning to attend in the coming months related to source protection.

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3.0 Terms of Reference Schedule

Date: March 6, 2008
To: Mississippi-Rideau Source Protection Committee
From: Sommer Casgrain-Robertson, Communications Specialist
 Mississippi – Rideau Source Protection Region

Recommendation:

1. That the Mississippi-Rideau Source Protection Committee receive the schedule for the development of the Terms of Reference.

Background

Each source protection committee is required to produce Terms of Reference (ToR) for the preparation of assessment reports and source protection plans. The MRSPC must produce two ToR, one for the Mississippi watershed and one for the Rideau watershed.

Committee's must submit proposed Terms of Reference to Source Protection Authorities by August 20, 2008 who in turn must submit them to the Ministry of the Environment by October 20, 2008 for approval.

The following schedule has been prepared to ensure that the Mississippi-Rideau Source Protection Committee completes their ToR on time and in accordance with:

- *Clean Water Act, 2007*;
- Ontario Regulation 285/07 "Time Limits"; and
- Ontario Regulation 287/07 "Terms of Reference".

Schedule

Month	Task	Timeline	Act / Reg
January	SPC send notice to municipal clerks when ToR preparation begins	Sent January 9	Reg 287 Sec 2
	SPC invite municipalities to discuss development of workplan in ToR (used a questionnaire to solicit preliminary input from municipalities)	Sent January 9, responses due March 3	Reg 287 Sec 2
March	Staff compile municipal responses and share with SPC	March 6	
	Staff prepare <i>preliminary draft</i> ToR, in consultation with neighbouring regions, for SPC review and comment	By March 25	
April	SPC review <i>preliminary draft</i> ToR	April 3	
	Staff revise <i>preliminary draft</i> ToR if necessary	By April 21	
May	SPC review <i>revised preliminary draft</i> ToR	May 1	
	SPC consider publishing <i>revised</i>		

	<i>preliminary draft</i> ToR for public consultation (now <i>draft</i> ToR)		
	SPC publish <i>draft</i> ToR on internet and make available at other locations	May 8	Reg 287 Sec 6
	SPC send copy of <i>draft</i> ToR to each municipal clerk for comment	May 8	Reg 287 Sec 6
	SPC send copy of <i>draft</i> ToR to each neighbouring SPC for comment	May 8	Reg 287 Sec 6
	SPC notify public (internet/newspaper) of opportunities to comment on <i>draft</i> ToR (view on internet, at other locations or attend public meetings)	May 8	Reg 287 Sec 6
June	SPC receive written public comments on <i>draft</i> ToR	From May 12 to June 16	Reg 287 Sec 6
	SPC host public meetings to consult on <i>draft</i> ToR	Between June 2 and June 13	Reg 287 Sec 6
	Staff compile public comments	By June 23	
July	SPC review <i>draft</i> ToR in light of comments received from municipalities and the public	July 3	Reg 287 Sec 6
	Staff prepare <i>final draft</i> ToR and a summary of concerns raised by municipalities during consultation that were not resolved to the satisfaction of the municipalities	By July 28	
August	SPC review <i>final draft</i> ToR	August 7	
	Consider submitting <i>final draft</i> ToR to SPAs (now <i>proposed</i> ToR)		
	SPC publish <i>proposed</i> ToR on internet and make available at other locations	August 14	CWA Sec 9 Reg 287 Sec 7
	SPC send copy of <i>proposed</i> ToR to each municipal clerk for comment	August 14	CWA Sec 9
	SPC send copy of <i>proposed</i> ToR to neighbouring SPCs for comment	August 14	
	SPC notify public (internet/newspapers) of opportunity to submit written comments on <i>proposed</i> ToR to SPAs	August 14	CWA Sec 9 Reg 287 Sec 7
	SPC submit <i>proposed</i> ToR and summary of unresolved municipal concerns to SPAs	By August 20	CWA Sec 9 Reg 285 Sec 1 Reg 287 Sec 7
September	SPAs receive written public comments on <i>proposed</i> ToR	From August 18 to September 15	CWA Sec 9 Reg 287 Sec 7
	Staff compile written public comments	By September 17	
	SPAs review <i>proposed</i> ToR, list of unresolved municipal concerns and comments received from the public.	Possible joint SPA meeting September 24 or 25	
October	Staff prepare draft SPA comments on <i>proposed</i> ToR	By October 6	
	SPAs review draft SPA comments on <i>proposed</i> ToR.	Week of October 13	

	Consider submitting the <i>proposed</i> ToR, SPA comments, summary of unresolved municipal concerns and written comments from the public to Minister.		
	SPAs submit <i>proposed</i> ToR, SPA comments, summary of unresolved municipal concerns and comments received from the public to the Minister	By October 20	CWA Sec 10 Reg 285 Sec 1 Reg 287 Sec 8
After October	Minister will approve <i>proposed</i> ToR <u>or</u> require SPAs to amend them and resubmit	?	CWA Sec 10
	Once approved the Minister will publish a notice on the EBR registry	Soon after approval	CWA Sec 11
	SPAs publish <i>approved</i> ToR on internet and make available at other locations	Soon after approval	CWA Sec 12

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4.0 Draft Technical Reports

Date: March 6, 2008
To: Mississippi-Rideau Source Protection Committee
From: Sommer Casgrain-Robertson, Communications Specialist
Mississippi – Rideau Source Protection Region

Background

Over the past three years staff have been working on background technical work that will feed into the Assessment Report which is due in 2009. Currently staff have completed *preliminary draft* versions of the first two reports: Watershed Characterization Report and Conceptual Water Budget. A schedule has been developed to share these preliminary draft reports with the MRSPC over the next four months

Watershed Characterization Report – *preliminary draft*

This report is a compilation of existing knowledge about the Mississippi-Rideau region. It includes information on natural characteristics, population distribution, land use, water quality conditions and trends, water use, vulnerable areas, issues and threats. Maps have been produced to illustrate many of these regional characteristics and features. The watershed characterization report is the foundation on which the rest of the technical reports build on.

Very recently staff received important updated data which is currently being incorporated into the report. This is why members could not be provided with a hard copy of the report prior to their March 6 meeting. A copy of this report will be provide to members in their April agenda package (or earlier if possible).

Conceptual Water Budget – *preliminary draft*

This report provides an overview of how surface water and ground water interact and move through the hydrologic cycle within the Mississippi-Rideau region. It identifies where water is stored, how it travels through the region, what and where there are stresses on quantity and what trends exist. The goal of this report is to protect the quantity of drinking water sources in our region.

The Conceptual Water Budget was subject to a peer review process. Our *preliminary draft* version has been reviewed and approved by both the peer review team and the Province.

Schedule

March 6 Meeting - Watershed Characterization Report, Chapter 1

- Staff will provide an overview of Chapter 1 (watershed description) of the Watershed Characterization Report – *preliminary draft*. A hard copy of the presentation slides will be given to each member at the start of the meeting.
- Members will receive a hard copy of the Conceptual Water Budget –*preliminary draft* at this meeting

March 27

- Members will receive a newly revised copy of the Watershed Characterization Report – *preliminary draft* with their April agenda package (staff will try and get this report to members earlier if possible)

April 3 Meeting – Conceptual Water Budget

- Staff will provide an overview of the Conceptual Water Budget – *preliminary draft*

May 1 Meeting – Watershed Characterization Report, Chapter 3

- Staff will provide an overview of Chapter 3 (Vulnerable Areas) of the Watershed Characterization Report – *preliminary draft*

June 5 Meeting – Watershed Characterization Report, Chapter 2 and 4

- Staff will provide an overview of Chapters 2 (Water Quality) and 4 (Threats & Issues) of the Watershed Characterization Report – *preliminary draft*