

## AGENDA

### Mississippi-Rideau Source Protection Committee

**Date:** February 2, 2017  
**Time:** 1 pm  
**Location:** Rideau Valley Conservation Authority – Monterey Boardroom  
 3889 Rideau Valley Drive, Manotick

<b>Welcome and Introductions</b>		
<b>1.0</b>	a. Agenda Review b. Notice of Proxies c. Adoption of the Agenda (D) d. Declarations of Interest e. Approval of Minutes – October 1, 2015 (D) <i>attached as a separate document</i> f. Status of Action Items – none g. Correspondence – none	<b>Pg.</b>
		<i>Chair</i>
<b>Updates</b>		
<b>2.0</b>	<b>Implementation Progress Report</b> – Staff Report attached (I) ..... A status report on policy implementation since the Mississippi-Rideau Source Protection Plan came into effect on January 1, 2015.	1
		<i>Allison Gibbons</i>
<b>3.0</b>	<b>Presentations from Implementing Bodies (I)</b> <ul style="list-style-type: none"> <li>• Risk Management Official</li> <li>• Small Municipalities</li> <li>• City of Ottawa</li> <li>• Provincial ministries</li> </ul>	
		<i>Terry Davidson Scott Bryce Tessa Di Iorio Mary Wooding</i>
<b>4.0</b>	<b>Presentation about Source Protection Across Ontario (I)</b> A glimpse of what source protection looks like elsewhere in Ontario.	
		<i>Allison Gibbons</i>
<b>5.0</b>	<b>Source Protection Program Update</b> – Staff Report attached (I) ..... A summary of various recent developments in the overall source protection program.	6
		<i>Brian Stratton</i>
<b>Looking Ahead</b>		
<b>6.0</b>	<b>New Municipal Wells</b> – Staff Report attached (D) ..... Members will consider approving an amendment to add new municipal wells to the Source Protection Plan.	9
		<i>Brian Stratton</i>
<b>7.0</b>	<b>Source Protection Committee Membership</b> – Staff Report attached (D)..... Members will consider endorsing a draft plan to meet O. Reg. 288/07 requirements	10
		<i>Allison Gibbons</i>
<b>Other</b>		
<b>8.0</b>	<b>Other Business</b>	
		<i>Chair</i>
<b>9.0</b>	<b>Member Inquiries</b>	
		<i>Chair</i>
<b>10.0</b>	<b>Next Meeting</b> – Future meeting dates to be determined as needed.	
		<i>Chair</i>
<b>11.0</b>	<b>Adjournment</b>	
		<i>Chair</i>

**(I) = Information (D) = Decision**

**Delegations:** If you wish to speak to an item on the Agenda please contact Allison Gibbons before the meeting ([allison.gibbons@mrsourcewater.ca](mailto:allison.gibbons@mrsourcewater.ca) or 613-692-3571 / 1-800-267-3504 x 1148)



## 2.0 Source Protection Plan Implementation Progress Report

**Date:** February 2, 2017

**To:** Mississippi-Rideau Source Protection Committee

**From:** Allison Gibbons, Co-Project Manager  
Mississippi-Rideau Source Protection Region

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### Recommendation:

That the Mississippi-Rideau Source Protection Committee receive for information this report about implementation of the Mississippi-Rideau Source Protection Plan which came into effect on January 1, 2015.

### Background

The Mississippi-Rideau Source Protection Plan developed under Ontario's *Clean Water Act*, sets out the policies to keep contaminants out of rivers and underground aquifers that supply municipal drinking water systems in the region. The Plan was developed locally with input from municipalities, provincial ministries, interest groups, local residents and the broader public. The Plan received ministerial approval on August 27, 2014 and came into effect on January 1, 2015.

### Implementing Bodies

The policies in the Source Protection Plan will be implemented by these "implementing bodies":

- Municipalities
- Risk Management Staff – specially trained and appointed to enforce policies written under Part IV of the *Clean Water Act*
- Principal Authority – approval agency for septic systems – Health Unit, municipality or Conservation Authority depending on location
- Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA)
- Ontario Ministry of Environment and Climate Change (MOECC)
- Ontario Ministry of Natural Resources and Forestry (MNRF)
- Ontario Ministry of Transportation (MTO)
- Ontario Ministry of Government and Consumer Services (MGCS) / Technical Standards and Safety Authority (TSSA)
- Source Protection Authority (SPA) – the Conservation Authority in its legislated role under the *Clean Water Act*

### Compliance Dates / Target Completion Dates

Each legally binding policy has a compliance date by which it must be implemented and non-legally binding policies have a target completion date. The dates range from six months from the date the Plan came into effect (June 30, 2015) to five years from the date the Plan came into effect (December 31, 2019).

### Monitoring Policies

Each policy also has a corresponding monitoring policy which requires the implementing body to report on implementation progress annually. The monitoring policies will provide valuable information to evaluate the effectiveness of source protection efforts and how to improve the Mississippi-Rideau Source Protection Plan in the future.

### Implementation Progress to Date

Implementation progress to date is presented on the attached table.



**Source Protection Plan Implementation  
Progress Report to December 31, 2016**

★ Legally Binding Policies

Implementing Body	Policy Code (or short form)	Policy Name or Description	Tasks	Compliance Date	Progress to Date
<b>Municipalities</b>	ADMIN-1-LB ADMIN-2-LB ADMIN-4-LB ADMIN-5-LB SEW-9 SEW-15	Administrative policies Policies where <i>Planning Act</i> decisions must conform	Set up a process to ensure that new Planning and Building applications (and property inquiries) are screened for applicable Source Protection Plan requirements and to ensure <i>Planning Act</i> decisions conform to Source Protection Plan policies	January 1, 2015	IN PLACE / ONGOING Screening process with map tool is in place Screening of applications to ensure source protection policies are met will be ongoing
	ADMIN-3-LB	Official Plan and Zoning By-Law Conformity	Amend planning documents to conform with Source Protection Plan policies	December 31, 2019	IN PROGRESS Initiated or complete in 11 of 15 municipalities
	SEW-3-LB	Lot Grade and Drainage Plans	Require a lot grade and drainage plan as part of Building Permit applications when a septic system is proposed as part of the development ( <u>areas with a score of 10 only</u> )	June 30, 2015	COMPLETE
	SEW-4-LB	Mandatory Connection to Municipal Services	Establish / modify by-law to require connection to municipal sewer services ( <u>areas with a score of 10 only</u> )	December 31, 2015	COMPLETE
	SEW-6-LB	Sanitary Sewer Maintenance Program	Amend existing maintenance program to ensure that sewers are monitored as described in the policy ( <u>areas with a score of 10 only</u> )	Initiate by December 31, 2015	IN PLACE / ONGOING
	SALT-3-LB	Road Salt Management Plan <i>(legally binding for Perth, Smiths Falls, Carleton Place, North Grenville only)</i>	Develop and implement a Salt Management Plan ( <u>areas with a score of 10 only</u> )	December 31, 2015	COMPLETE
	SALT-4-LB	Smart Salt Practices <i>(legally binding for Perth, Smiths Falls, Carleton Place, North Grenville only)</i>	Promote the “Smart About Salt” program (regionally and coordinated by the Source Protection Authority)	December 31, 2015	IN PROGRESS / ONGOING Municipalities promoted Smart About Salt training offered locally in 2015; will continue promotion efforts in future
	EDU-1-LB	Living and Working in the Drinking Water Zone	Establish an education program. This is being led by Source Protection staff using provincial funding transferred from the counties	Initiate by December 31, 2015	IN PLACE / ONGOING Educational materials developed, printed, distributed and posted Promotion will be ongoing

**Source Protection Plan Implementation  
Progress Report to December 31, 2016**

★ Legally Binding Policies

Implementing Body	Policy Code (or short form)	Policy Name or Description	Tasks	Compliance Date	Progress to Date
Risk Management Staff	All policy codes with "S57" or "S58" (23 policies)	Policies that prohibit activities under Section 57 of the <i>Clean Water Act</i> and policies that require a Risk Management Plan under Section 58 of the <i>Clean Water Act</i>	Existing activities – negotiate Risk Management Plans for existing drinking water threat activities	December 31, 2017	IN PROGRESS Outside of Ottawa – underway City of Ottawa – initiated
			Future activities – have trained, appointed staff in place to review proposals, issue clearance notices or negotiate Risk Management Plans for new development proposals	January 1, 2015	IN PLACE / ONGOING Staff, procedures and administrative materials are in place Review of proposals and issuing of required notices will be ongoing
			Violations – have trained, appointed staff in place who will follow prescribed measures in the <i>Clean Water Act</i> to address any violations	January 1, 2015	IN PLACE / ONGOING Staff and procedures are in place in the event of a violation No violations to date
Principal Authorities	SEW-1-LB	On-Site Sewage (Septic) System Maintenance Inspection Program	Conduct inspections of existing septic systems located where they are a significant drinking water threat (there are only two systems in the region)	December 2016 (Mississippi watershed) August 2016 (Rideau watershed)	COMPLETE Systems passed inspection; inspections required again in five years
	SEW-2-LB	Redevelopment / Renovation Proposals	Establish a procedure to ensure review of redevelopment or renovation proposals using existing septic systems uses well-documented technical information to ensure the system is adequate to protect local groundwater	June 30, 2015	IN PLACE / ONGOING Procedures are in place Review of proposals will be ongoing
OMAFRA	All policy codes with "PI-MC" that are directed at OMAFRA (4 policies)	Policies that require OMAFRA to manage activities under the <i>Nutrient Management Act</i>	Continue to manage activities through existing requirements (status quo policies recognizing that existing requirements already manage activities so that they are not a significant drinking water threat)	January 1, 2015	IN PLACE / ONGOING Requirements are in place Managing activities through existing requirements will be ongoing
MOECC	All policy codes with "PI-MC" that are directed at MOECC (12 policies)	Policies that require MOECC to prohibit or manage activities by not issuing required approvals or attaching appropriate terms and conditions on approvals issued under the <i>Environmental Protection Act</i> , <i>Water Resources Act</i> or <i>Safe Drinking Water Act</i>	Establish a process to ensure source protection policies are applied to <u>new</u> applications received	January 1, 2015	IN PLACE / ONGOING Standard Operation Policies for <u>new</u> applications are in place Applying policies to new applications ongoing
			Review <u>existing</u> approvals to ensure terms and conditions manage activities so that they are not a significant threat to drinking water sources	December 31, 2017	IN PROGRESS Assessment of <u>existing</u> fuel, waste and sewage approvals is underway

**Source Protection Plan Implementation  
Progress Report to December 31, 2016**

★Non-Legally Binding Policies

Implementing Body	Policy Code (or short form)	Policy Name or Description	Tasks	Target Completion Date	Progress to Date
<b>Municipalities</b>	SALT-5-NLB	Road Salt Management Plan	Develop and implement a Salt Management Plan	December 31, 2015	IN PROGRESS Complete at the county level
	SALT-6-NLB	Smart Salt Practices	Promote the “Smart About Salt” program	December 31, 2015	IN PROGRESS / ONGOING Municipalities promoted Smart About Salt training offered locally in 2015; will continue in future
	EDU-3-NLB EDU-4-NLB	Signs	Install signs along municipal roads and waterways to mark drinking water protection zones	December 31, 2016	IN PROGRESS Signs have been installed in all except two municipalities
	EDU-5-NLB	Transporting Contaminants Through the Drinking Water Zone	Establish an education program targeted at businesses that transport potential contaminants	Initiate by December 31, 2015	IN PROGRESS List of target businesses has been compiled, existing avenues for delivery have been identified
	CORR-1-NLB	Emergency Response Plan Updates	Update Emergency Response Plans to include information about the location of drinking water protection zones and corresponding contingency measures	December 31, 2015	IN PROGRESS Guidance has been prepared by Conservation Ontario and shared with municipalities
	PATH-1-NLB	Oversight of Earth (Geothermal) Energy Systems <i>(municipalities with Wellhead Protection Areas only)</i>	Establish new requirements for new earth energy systems when they are proposed in Wellhead Protection Areas	Initiate by December 31, 2015	IN PROGRESS In place at one municipality MOECC planning to post a discussion paper
<b>MOECC</b>	WASTE-5 WASTE-6	Future Waste Disposal Sites in the Highly Vulnerable Aquifers	Consider the potential impact on drinking water sources during review of applications related to new waste disposal sites located in the Highly Vulnerable Aquifers	December 31, 2015	IN PLACE / ONGOING Process is in place Managing activities through existing process will be ongoing
	AQUA-1	Use of Land or Water for Aquaculture – <i>Ontario Water Resources Act</i> Approvals	Ensure new approvals and amendments to existing approvals include appropriate terms and conditions to protect drinking water sources	January 1, 2015	IN PLACE / ONGOING Process is in place Managing activities through existing process will be ongoing
	PEST-1-NLB PEST-2-NLB	Pesticide Inspections and Education Programs	Integrate source water protection information into pesticide inspection and education programs	Initiate by December 31, 2015	IN PROGRESS Non-legally binding policy review project has been launched
	CORR-2-NLB	Spill Response Procedure Updates	Update spill response procedures for spills that occur in drinking water protection zones	Initiate by December 31, 2015	COMPLETE Source protection zones and information have been integrated into provincial spill response
	PATH-2-NLB	Well Regulations	Undertake an analysis of the compliance program associated with the Wells Regulation (903) in order to better protect drinking water sources	Initiate by December 31, 2016	IN PROGRESS A review of Reg. 903 is nearing completion

**Source Protection Plan Implementation  
Progress Report to December 31, 2016**

★Non-Legally Binding Policies

Implementing Body	Policy Code (or short form)	Policy Name or Description	Tasks	Target Completion Date	Progress to Date
<b>MNRF</b>	AQUA-2-NLB	Use of Land or Water for Aquaculture – <i>Fish and Wildlife Conservation Act</i> Approvals	Consider the proximity to and potential impact on drinking water sources during review of applications related to new aquaculture facilities	December 31, 2015	IN PROGRESS A strategy to address source protection policies is under consideration
	PATH-3-NLB	Approvals for Pits and Quarries	Implement measures to ensure that new pits and quarries located in Wellhead Protection Areas do not endanger drinking water sources	Initiate by December 31, 2015	IN PROGRESS Process to amend the <i>Aggregate Resources Act</i> is underway
<b>MTO</b>	EDU-2-NLB	Signs Along Provincial Highways	Design and install signs along Provincial Highways within drinking water protection zones	December 31, 2016	COMPLETE Signs have been installed
<b>MGCS / TSSA</b>	FUEL-3-NLB	Fuel (Heating) Oil Recommendations to TSSA	Consider source protection during the next scheduled code review, continue to include information regarding new code requirements and leak resistant technology in communications products and request fuel suppliers promote regular maintenance requirements to their customers	December 31, 2015	IN PROGRESS Source protection staff across the province are being consulted on code reviews as they arise Awaiting response from TSSA regarding specific recommendations
	FUEL-4-NLB	Liquid Fuel at Existing Licensed Facilities	Continue to manage activities through existing requirements (status quo policies recognizing that existing requirements already manage activities so that they are not a significant threat to drinking water sources)	January 1, 2015	IN PLACE / ONGOING Requirements are in place Managing activities through existing requirements will be ongoing
<b>EC</b>	WASTE-6-NLB	Future Waste Disposal Sites in the Highly Vulnerable Aquifers	Consider the potential impact on drinking water sources during review of applications related to new waste disposal sites located in the Highly Vulnerable Aquifers	December 31, 2015	IN PROGRESS MOECC have designated staff to work with Federal agencies
<b>SPA</b>	EDU-6-NLB	Protecting Regional Groundwater Education Program	Develop educational materials about the highly vulnerable nature of the region's aquifers and actions that would help protect them	December 31, 2015	IN PROGRESS

**Risk Management Staff** – specially trained and appointed to enforce policies written under Part IV of the *Clean Water Act*

**Principal Authority** – approval agency for septic systems – the Health Unit, municipality or Conservation Authority depending on location

**OMAFRA** – Ministry of Agriculture, Food and Rural Affairs

**MOECC** – Ministry of Environment and Climate Change

**MNRF** – Ministry of Natural Resources and Forestry

**MTO** – Ministry of Transportation

**MGCS / TSSA** - Ministry of Consumer Services / Technical Standards and Safety Authority

**SPA** – Source Protection Authority (Conservation Authority)



## 5.0 Source Protection Program Update

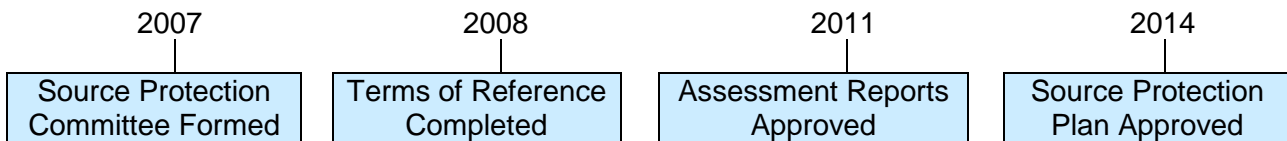
**Date:** February 2, 2017  
**To:** Mississippi-Rideau Source Protection Committee  
**From:** Brian Stratton, Co-Project Manager  
Mississippi-Rideau Source Protection Region

### Recommendation:

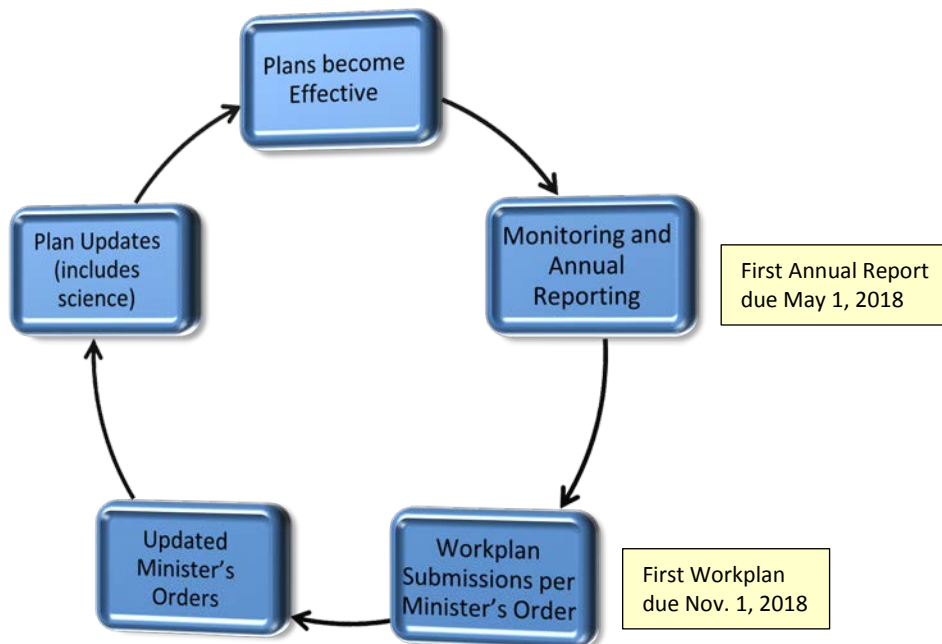
That the Mississippi-Rideau Source Protection Committee receive for information this update on the Source Protection Program.

### Background

The source protection program, under the Ontario *Clean Water Act*, accomplished many things between 2007 and 2014 in the Mississippi-Rideau region. The major milestones were the formation of the Source Protection Committee, preparation of the Terms of Reference, completion of the technical Assessment Reports (to fully understand the regions' municipal drinking water sources as well as regional scale water budget and characterization studies) and the development of the Source Protection Plan (the policies to protect the drinking water sources).



On January 1, 2015, the Mississippi-Rideau Source Protection Plan came into effect. Now the Plan is being implemented, monitored and periodically updated.



Implementation is the responsibility of various bodies (e.g., municipalities, provincial ministries). Implementation support, issues management, local promotion of source protection, scientific and policy data management as well as overall local program administration continues to be provided by source protection staff at the Conservation Authorities (called “Source Protection Authorities” under the *Clean Water Act*). Oversight is provided by the multi-stakeholder Source Protection Committee and funding is provided by the Source Protection Programs Branch of the Ontario Ministry of Environment and Climate Change (MOECC). The program continues to evolve in response to emerging issues, stakeholder input and local needs as well as to adapt to the current stage in the process.

### **Annual Reporting**

The MOECC has finalized the annual progress reporting framework and forms. The framework includes detailed reportables, performance measures and a public facing document that will be posted on all local source protection websites. Source protection staff have had the opportunity to comment on drafts of the framework and forms.

This first report will cover the first three years of Source Protection Plan implementation (January 1, 2015 to December 31, 2017) and is due to the MOECC May 1, 2018. The Source Protection Committee will have a key role to play in preparing this first annual report and the subsequent workplan for updating the Source Protection Plan due to the MOECC November 1, 2018.

### **Technical Changes**

The MOECC is conducting a review of the technical framework which guided the work contained in the Assessment Reports. This is necessary to address recommendations in the 2015 Auditor General’s report as well as to address comments received from Source Protection Authorities, municipalities and other agencies. The MOECC is tackling this review by dividing the changes into two types:

- Phase 1 (short term) – quick fixes that do not require consultation or a change to the regulations
- Phase 2 (long term) – more significant changes that will require research and/or consultation with stakeholders

The Technical changes will range from simply adding wording for clarification to allowing alternative approaches, to adding or removing Technical Rules and adding new sub-threats. The changes will be made in consultation with a provincial working group made up of representatives from Source Protection Authorities, Risk Management Officials, Municipalities and subject matter experts from the MOECC. There is also opportunity for public input through postings / public comment periods on Ontario’s Environmental Registry.

The technical changes are meant to be “enabling” meaning they allow for, but do not require, modifications to existing technical work. Phase 1 final proposed changes will be posted on the Environmental Registry in early 2017. Phase 2 consultation will be undertaken in 2017 with an Environmental Registry posting in late 2017.

### **Mississippi-Rideau Source Protection Committee**

SPC member Carol Dillon has been the Acting Chair of the SPC and has represented the Mississippi-Rideau Source Protection Region at recent provincial Chairs’ meetings in Toronto. The recruitment process for the new Chair is complete and a recommendation has been sent to the office of the Minister of Environment and Climate Change, Glen Murray. The appointment and announcement are pending.

Michel Kearney has been appointed by the Source Protection Authorities to represent the City of Ottawa on the SPC. Michel holds the position of Senior Project Manager in the Planning, Infrastructure and Economic Development department at the City of Ottawa and is a Registered Professional Geoscientist in the Province of Ontario. Michel has 31 years of experience in the fields of civil engineering and hydrogeology and has been involved with Source Water Protection since 2006; at first as a member of the technical advisory teams for the Assessment Reports for the Mississippi-Rideau and Raisin-South Nation Source Protection Regions, then as an advisor in the crafting of the Source Protection Plans, and now with the implementation team at the City of Ottawa. Michel also sits on the Raisin-South Nation SPC as a municipal member.

## **Funding**

The Ontario government has been providing annual funding to Conservation Authorities to administer the source protection program locally since 2005. The current funding agreement for source protection staff and the SPC extends until March 31, 2017. It is anticipated that there will be some level of ongoing provincial funding for the local source protection program to ensure that the legislated responsibilities of the SPC and the Conservation Authorities (as Source Protection Authorities) can be fulfilled.

Small municipalities in the Mississippi-Rideau region (i.e. all except the City of Ottawa) qualify for provincial Source Protection Municipal Implementation Funding (SPMIF) to fulfill their responsibilities related to implementation of certain source protection policies. The MOECC recently announced that the SPMIF has been extended so that funding will be available to small municipalities until December 4, 2017.

In the past, property owners potentially affected by source protection policies were eligible for provincial funding under the Ontario Drinking Water Stewardship Program but this program has now ended. Conservation Ontario has prepared a business case to present to the MOECC so that this funding can be made available once again.



## 6.0 Source Protection Plan Amendment – New Municipal Wells

**Date:** February 2, 2017

**To:** Mississippi-Rideau Source Protection Committee

**From:** Brian Stratton, Co-Project Manager

### Recommendation:

That the Mississippi-Rideau Source Protection Committee approve the initiation of an amendment to the Source Protection Plan to add the new municipal wells and associated Wellhead Protection Areas in Kemptville and Richmond.

### New Wells

A new municipal well system to serve the Western Development Lands in the community of Richmond is in the final stages of approval and will be owned and operated by the City of Ottawa. The Municipality of North Grenville has also added a new well in Kemptville. These wells will have a mapped Wellhead Protection Area (WHPA) surrounding them which illustrates where and to what degree the groundwater is vulnerable to contamination.

### Purpose of Amendment

An amendment to the Mississippi-Rideau Source Protection Plan, developed under Ontario's *Clean Water Act*, is needed so that the policies to protect drinking water sources set out in the Plan can apply within these new WHPAs. This will afford the same level of protection for these new drinking water sources as currently exists for all other municipal drinking water sources in the Mississippi-Rideau Source Protection Region.

### Regulatory Process for Amendment

Section 34 of the *Clean Water Act* and Sections 48-50 of Ontario Regulation 287/07 set out the regulatory process for the amendment. Once the amendment has been prepared, it will be submitted to the Ministry of Environment and Climate Change (MOECC) for approval. The process is outlined below.

	Regulatory Requirement	Timeline
1	Source Protection Authorities (SPAs) and Source Protection Committee (SPC) agree amendment is advisable	SPA meetings Oct. 19/27, 2016 SPC meeting Feb. 2, 2017
2	Early engagement with stakeholders	Depends on timing of completion of technical work by consultants
3	Pre-consultation* – with bodies responsible for implementing policies	As above
4	Municipal endorsement – council resolutions (a formality since municipalities are in support and are overseeing technical work)	As above
5	Public consultation* – website posting, newspaper ads, letters to stakeholders	35 days (minimum)
6	Submission to MOECC – must adhere to required content and format	Summer 2017 (target)
7	MOECC approval of amendment	Unknown

*\*At these stages, the SPAs and SPC will have an opportunity to review comments received, if any, and approve any changes needed to address comments and resolve issues.*



## **7.0 Source Protection Committee Membership**

**Date:** February 2, 2017  
**To:** Mississippi-Rideau Source Protection Committee  
**From:** Allison Gibbons, Co-Project Manager  
Mississippi-Rideau Source Protection Region

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### **Recommendation:**

That the Mississippi-Rideau Source Protection Committee endorse a draft plan to meet Ontario Regulation 288/07 requirements.

### **Background**

Ontario Regulation 288/07 sets out the requirements for the size, appointment and operation of Source Protection Committees. Recent amendments to the regulation have been finalized. The main changes are related to member term expiries and size of Committees. Member terms can now expire any time after August 2014 (when the Source Protection Plan was approved) and must expire by December 31, 2019. Members whose appointments have expired can apply to be re-appointed for an additional term. In the Mississippi-Rideau Source Protection Region, no membership expiries have been undertaken to date.

In the Mississippi-Rideau Source Protection region, the permissible Committee sizes are:

- 15 (5 members per sector)
- 12 (4 members per sector)
- 9 (3 members per sector)
- 6 (2 members per sector)

The Mississippi-Rideau Source Protection Committee membership is currently:

- Economic Sector – 5 members
- Municipal Sector – 4 members (1 vacant seat)
- Environment / Health / Public Sector – 4 members (1 vacant seat)
- Total – 13 members

### **Requirements under Ontario Regulation 288/07**

The main requirements that must be addressed related to membership are:

- Sectors must have equal numbers
- All member appointments must expire by December 31, 2019
- The expiries must be applied proportionally across the sectors
- Committee size can be reduced if desired (this must be done by resolution passed by the Source Protection Authority; Source Protection Authority must first consult with the Chair of the Source Protection Committee)

## **Plan to Comply with the Requirements**

Source protection staff, in consultation with Source Protection Authority General Managers, have prepared the following draft plan to bring the Committee into compliance with Ontario Regulation 288/07.

### 2017 – Create plan and obtain Source Protection Authority / Committee endorsement

### 2018 – Begin expiries, even out sector numbers, reduce size from 13 to 12

Economic Sector (currently 5 members)

- 3 terms expire
- 2 renewed or replaced members
- = 4 members

Municipal Sector (currently 4 members)

- 2 terms expire
- 2 renewed or replaced members
- = 4 members

Environment / Health / Public Sector (currently 4 members)

- 2 term expires
- 2 renewed or replaced member
- = 4 members

### 2019 – Finish expiries, further reduce size if desired

- 2 terms expire per sector
- Renew or replace 1 or 2 per sector
- = SPC size further reduced to 9 or remain at 12

## **Rationale**

Delaying expiries until mid-2018 allows members that were involved in the preparation of the Source Protection Plan to remain on the Committee until after the first annual report to the Ministry of Environment and Climate Change is submitted in early 2018, thus retaining the valuable knowledge and expertise of the existing members.

The regulatory amendments reflect the changing role of the Committees now that the major deliverables under the *Clean Water Act* have been completed. The scope and volume of Committee work is much reduced from previous years and is likely to remain so in the upcoming years. Therefore, rather than increasing the current size of the Committee by filling long-standing vacancies in order to even out sector numbers, it seems most appropriate to reduce the largest sector by one member.

A decision about further reducing Committee size, if desired, can be made in 2019. By that time staff, the Committee and the Authority will have the benefit of the first annual review cycle and any lessons learned on which to base a final decision about Committee size.

Member expiry may occur naturally through attrition. Members whose terms expire may apply to be re-appointed for an additional term. The new term of appointment may be up to five years.