

**MISSISSIPPI-RIDEAU SOURCE PROTECTION REGION**  
**Box 599, 3889 Rideau Valley Drive**  
**Manotick, Ontario, K4M 1A5**  
**(613) 692-3571, 1-800-267-3504**

*Hybrid meeting held in-person and electronically*

**FINAL MINUTES**

**Mississippi-Rideau**  
**Source Protection Committee**                      **3/23**                      **October 5, 2023**

<b>Present:</b>	Beverly Millar	Carol Dillon
	Diane Smithson	Eleanor Renaud
	Michel Kearney	Peter McLaren
	Randy Malcolm	Scott Bryce
	Mary Wooding	Claude Lloyd
	Wilf Stefan	Drew Lampman
	Alex Clark	

**Staff:** Sommer Casgrain-Robertson, RVCA General Manager  
Marika Livingston, Project Manager-Source Protection  
Brian Stratton, Co-Project Manager-Source Protection  
Marissa Grondin, Executive Assistant

**Guests:** Tessa Di Lorio, City of Ottawa  
Manjeet Singh, Ottawa Public Health

Marika Livingston called the meeting to order at 1:08 p.m. and reviewed the procedures for naming a Chair pro-tempore.

Ms. Livingston called for nominations for Chair pro-tempore from Members.

Wilf Stefan nominated Claude Lloyd.

Claude Lloyd accepted the nomination for Chair pro-tempore.

Ms. Livingston called for nominations a second time. Eleanor moved to close nominations. No other nominations were presented.

Claude Lloyd was acclaimed Chair pro-tempore.

**1.0 Welcome and Introductions**

Chair pro-tempore Lloyd initiated the meeting and introduced new member Alex Clark, who shared his background and motivations for joining the Source Protection Committee, followed by member and staff introductions.

a) **Agenda Review**

Acting Chair Lloyd reviewed the Agenda.

b) **Notice of Proxies**

None.

c) **Adoption of Agenda**

**Motion 1-231005**

**Moved by:**

Eleanor Renaud

**Seconded by:**

Beverly Millar

THAT the Mississippi-Rideau Source Protection Committee adopts the Agenda as circulated.

**Motion Carried**

d) **Declaration of Interest**

There were no declarations of interest.

e) **Approval of Minutes of April 6, 2023**

**Motion 2-231005**

**Moved by:**

Peter McLaren

**Seconded by:**

Drew Lampman

That the minutes of the Mississippi-Rideau Source Protection Committee meeting of April 6, 2023 be approved as amended/circulated.

**Motion Carried**

**2.0 Staff Update Presentation**

Marika Livingston, opened the meeting by welcoming the members and expressing gratitude for their attendance. She introduced new member Alex Clark, specifying his role as a public sector committee member. Ms. Livingston also provided an overview of the SPC Membership Plan, informed the committee about forthcoming reappointment dates, and outlined the next steps.

Ms. Livingston provided a summary of the Fuel Tank Incentive Rebate program, which had been previously discussed during the April 6, 2023, meeting. She also extended an invitation to Tessa Di Iorio to contribute her expertise to the discussion and address any inquiries from members.

Ms. Di Iorio commended Ms. Livingston on her excellent summary and provided clarification that homes that are eligible for the Rebate Program can

be in wellhead protection areas A and B, with a score of 10. She also highlighted the City of Ottawa's satisfaction with the program's success.

Ms. Livingston gave an update on SPC Best Practices and opened the floor to questions.

Eleanor Renaud asked about the availability of a specific viewing time for the videos. Ms. Livingston clarified that the webinars are recorded and accessible. Furthermore, she mentioned that the water treatment video will be posted on their YouTube channel, with plans for a social media campaign to promote it.

Beverly Millar inquired about the distribution of links to committee members. Ms. Livingston confirmed that the links would be sent and encouraged members to share them with their networks. Ms. Livingston emphasized that the objective of staff is to achieve viral status for the videos and garner the attention of a new audience. They are currently in the process of creating Instagram reels with a focus on humorous and relatable content, particularly related to the goal of 'keeping poop out of the water.'

Ms. Livingston mentioned the development of two ESRI story maps for sharing information. The first pertains to the general source water protection for the Mississippi-Rideau website, while the second is an overall summary of the best practices document created by the Province.

At the invitation of Ms. Livingston, Mary Wooding provided various updates from the Ministry of Environment and Climate Change (MECP) and opened the floor to questions. There were no questions.

### **3.0 Proposed New Policy to Form a Multidisciplinary Work Group to Protect Private Drinking Water Systems**

Brian Stratton, presented background information and rationale for establishing a working group dedicated to the protection of private drinking water systems. Subsequently, a discussion ensued concerning communication strategies and educational initiatives aimed at informing private well owners about available resources to improve the health of their drinking water sources.

Carol Dillon expressed her satisfaction with the focus on private wells and her concerns about the lack of representation for groups not living near lakes. She inquired about the availability of data related to well water testing and suggested that private well owners should test their water twice a year. She also raised questions about the analysis of different groups and how to engage individual well owners not associated with a lake association. Mr. Stratton indicated a willingness to review these concerns. Mary Wooding mentioned the collaboration between the Cataraqui Source Protection

Committee and the local health unit, highlighting the privacy of well water statistics. She recommended that Ms. Livingston and Mr. Stratton consult with the Cataraqui Conservation Authority Project Manager to explore avenues for obtaining this data and conducting an analysis to identify potential hotspots.

Eleanor Renaud acknowledged the potential value of videos for municipalities and emphasized their importance. She also mentioned the management of an E. Coli outbreak by the public health unit and stressed the necessity of monitoring and tracking the outcomes.

Beverly Millar raised awareness about the sensitivity of some residents regarding the examination of their private wells and emphasized the need to maintain a non-intrusive approach to avoid appearing as government intrusion. She stressed the importance of crafting appropriate messaging, with the assistance of the working group, and inquired if there's a means to keep the possibility open for adding representatives in the future while fostering an open and welcoming atmosphere.

Chair pro-tempore Lloyd reiterated Carol Dillon's and Beverly Millar's comments, emphasizing the importance of addressing data privacy concerns. The need to address data gaps was acknowledged.

Eleanor Renaud stressed the significance of communicating and educating private well owners. Beverly Millar further suggested approaching the province to consider adding educational stickers on water bottles and related products as a valuable initiative.

**Motion 3-231005**

**Moved by:** Scott Bryce  
**Seconded by:** Randy Malcom

That the Source Protection Committee receive this report for information;

Further that the Source Protection Committee support the proposed new policy for a multidisciplinary working group for private drinking water systems;

Further that staff be directed to pre-consult on the proposed draft policy with implementing bodies and the Ministry of Environment, Conservation and Parks; and,

Further that staff be directed to incorporate the proposed policy as part of the forthcoming amendment to the Source Protection Plan, under Section 36 of the *Clean Water Act*.

**Motion Carried**

#### **4.0 Governing Policies Document Update**

Ms. Livingston provided an update on the governing policies concerning the election procedure for the SPC chair in the absence of a Minister-appointed chair. This update aims to eliminate the need for elections at every meeting and ensure chair duties are consistently covered between meetings. Following the update, Ms. Livingston invited questions, but there were none.

**Motion 4-231005**

**Moved by:** Diane Smithson  
**Seconded by:** Beverly Millar

That the Mississippi-Rideau Source Protection Committee approve the revised Governing Rules of Procedure, Code of Conduct and Conflict of Interest;

And further that the Mississippi-Rideau Source Protection Committee share the revised Governing Rules of Procedure, Code of Conduct and Conflict of Interest with the Source Protection Authorities for their review and approval.

**Motion Carried**

**5.0 Section 36 Workplan Update**

Ms. Livingston presented updates on the Section 36 Workplan and encouraged questions from the committee.

Drew Lampman sought clarification on the units used in number 15 of Appendix B: Workplan. Mr. Stratton clarified that the units are in litres.

Chair pro-tempore Lloyd expressed gratitude to the staff for their diligent work in compiling the data into the chart.

**Motion 5-231005**

**Moved by:** Diane Smithson  
**Seconded by:** Eleanor Renaud

That the Mississippi-Rideau Source Protection Committee receive for information the Section 36 Workplan Update.

**Motion Carried**

**6.0 Other Business**

None.

**7.0 Member Inquiries**

None.

**8.0 Next Meeting – Tentative: February 8, 2024**

**9.0    Adjournment**

The Chair adjourned the meeting at 2:30 p.m. on a motion by Beverly Millar which was seconded by Scott Bryce.

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**Claude Lloyd**  
**Interim Acting Chair**

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**Marissa Grondin**  
**Recording Secretary**