

## Appendix E — A Summary of Consultation Activities

This appendix is intended to document and summarize the consultation activities undertaken by the Mississippi-Rideau Source Protection Committee regarding the Terms of Reference, Assessment Reports and Source Protection Plan with municipalities, provincial ministries, sector experts, stakeholders and the general public.

### Terms of Reference

#### **Draft Terms of Reference**

Municipalities and the public were invited to comment on the draft Terms of Reference for the Rideau Valley Source Protection Area (RVSPA) and the Mississippi Valley Source Protection Area (MVSPA). They were posted on the Mississippi-Rideau Source Protection Region website on May 8, 2008 and comments were received until June 20, 2008. In addition, 10 public open houses were held to present the draft Terms of Reference and solicit public input. Approximately 90 people attended the open houses that were held in:

Almonte	<i>June 3, 2008</i>	Merrickville	<i>June 12, 2008</i>
Perth	<i>June 4, 2008</i>	Richmond	<i>June 16, 2008</i>
Carp	<i>June 9, 2008</i>	Carleton Place	<i>June 17, 2008</i>
Smiths Falls	<i>June 10, 2008</i>	Kemptville	<i>June 18, 2008</i>
Ottawa	<i>June 11, 2008</i>	Westport	<i>June 19, 2008</i>

#### **Proposed Terms of Reference**

All comments received were considered by the Source Protection Committee and the Terms of Reference were revised where possible to address these comments. Municipalities and the public were then invited to comment on the proposed Terms of Reference for the RVSPA and the MVSPA. They were posted on the source protection website on July 18, 2008 and comments were received until September 5, 2008. All comments received were forwarded to the MOE for their consideration when reviewing the Terms of Reference for approval.

#### **MOE Approval**

The MVSPA Terms of Reference were approved by the Minister of the Environment on February 5, 2009 and the RVSPA Terms of Reference were approved on March 16, 2009.

### Assessment Reports

#### **Preliminary Study Findings**

Each preliminary Wellhead Protection Area and Intake Protection Zone study was presented to local residents in the affected area to solicit early public input and comments. A total of 293 people attended the public open houses that were held in:

#### **Wellhead Protection Area Studies (open house date):**

Carp	<i>June 8, 2009</i>	Richmond & Munster	<i>July 20, 2009</i>
Merrickville	<i>June 10, 2009</i>	Westport	<i>July 21, 2009</i>
Kemptville	<i>June 11, 2009</i>	Almonte	<i>July 22, 2009</i>

**Intake Protection Zone Studies (open house date):**

Lemieux Island	<i>March 22, 2010</i>	Smiths Falls	<i>April 27, 2010</i>
Britannia	<i>March 31, 2010</i>	Carleton Place	<i>April 29, 2010</i>
Perth	<i>April 26, 2010</i>		

**Draft Assessment Reports**

After considering comments received on the preliminary study findings, the Mississippi-Rideau Source Protection Committee approved two draft Assessment Reports one for the RVSPA and one for the MVSPA on September 2, 2010. The Assessment Reports were posted on the source water website for public review and comment on September 29, 2010 and written comments were received until November 5, 2010.

In October 2010 a letter was mailed to property owners (notice under Ontario Regulation 287/07) who may be engaging in a significant threat on their property. They were asked to review and provide comments on the draft Assessment Reports. The draft findings were also presented and public input was solicited during four public open houses in:

Carp	<i>October 26, 2010</i>	Kemptville	<i>November 1, 2010</i>
Perth	<i>October 28, 2010</i>	Carleton Place	<i>November 2, 2010</i>

**Proposed Assessment Report**

After considering all comments received on the draft Assessment Reports, the Mississippi-Rideau Source Protection Committee approved two proposed Assessment Reports, one for the RVSPA and one for the MVSPA on November 15, 2010. They were posted for a final round of public review and comment on November 19, 2010 and written comments were received until December 20, 2010.

In August and November 2011, additional letters were sent to some potentially affected property owners. Most letters informed property owners that they were no longer in an area that would be subject to Source Protection Plan policies. This was primarily due to modifications that were made to the Kemptville and Merrickville wells which deepened the well casing ensuring the wells only draw water from a deeper, less vulnerable aquifer (this shrunk the size of the Wellhead Protection Area that was scored 8 and 10). A few letters were sent to property owners informing them that they were now subject to policies and added as a potential significant threat. This was a result of corrections made to the original inventory of potential significant threats.

**MOE Approval**

The MVSPA Assessment Report was approved by the MOE on August 4, 2011 and the RVSPA Assessment Report was approved on December 19, 2011.

## Assessment Report Amendment: Richmond Well System

Rideau Valley Source Protection Authority (SPA) and Source Protection Committee (SPC) meetings	SPA meeting Oct. 27, 2016 SPC meeting Feb. 2, 2017
Early Engagement	Notice issued to City of Ottawa on June 1, 2018.
Municipal endorsement — council resolutions	Report presented to Agriculture and Rural Affairs Committee (ARAC) on July 5, 2018 (and resolution was carried) and City of Ottawa Council on July 11, 2018 (and resolution was carried).
Pre-consultation — with bodies responsible for implementing policies	Pre-consultation letters sent July 16, 2018
Public consultation — <ul style="list-style-type: none"> <li>• Website posting: <ul style="list-style-type: none"> <li>• Mississippi-Rideau Source Protection Region's website <a href="http://www.mrsourcewater.ca">www.mrsourcewater.ca</a></li> <li>• City of Ottawa's website (Public Engagement and Source Water Protection)</li> <li>• Rideau Valley Conservation Authority's website</li> </ul> </li> <li>• Social Media (Facebook and Twitter)</li> <li>• Newspaper ad in the Manotick Messenger</li> <li>• Letters to stakeholders</li> </ul>	Website posting dates: August 15, 2018, August 20, 2018 and August 24, 2018.  Newspaper circulation August 24, 2018.  Letters sent August 15, 2018 and August 24, 2018.
Rideau Valley Source Protection Authority & Mississippi Valley Source Protection Authority (SPA) and Source Protection Committee (SPC) meetings	SPC meeting Oct. 4, 2018 SPA meeting Oct. 17, 2018 and Oct. 25, 2018
Submission to the Ministry of the Environment, Conservation and Parks	November 13, 2018
Ministry of the Environment, Conservation and Parks approval of amendment	Approval March 11, 2019 Effective March 25, 2019

# Source Protection Plan

Section 2.6 of this Plan describes the process that was undertaken to develop this Source Protection Plan. The Source Protection Committee would also like to recognize the significant contributions of the following groups and individuals who assisted in the creation of draft policies.

## Municipal Working Group

All municipal staff in the Mississippi-Rideau region were invited to a series of Municipal Working Group meetings between 2010 and 2012. During these meetings they provided tremendous knowledge and guidance toward the creation of this Plan. Those who participated are:

Bryce, Scott	<i>Village of Westport</i>	Machan, Grant	<i>Town of Perth</i>
Crampton, Audrey	<i>Town of Perth</i>	MacHardy, Terry	<i>City of Ottawa</i>
Cooke, Sarah E	<i>Town of Smiths Falls</i>	MacMunn, Cathy	<i>TWP Central Frontenac</i>
Cosens, Eric	<i>Town of Perth</i>	Mallory, Elaine	<i>Town of Smiths Falls</i>
Defosse, Brenda	<i>TWP North Frontenac</i>	McEwen, Jeff	<i>City of Ottawa</i>
Dunlop, Troy	<i>Town of Mississippi Mills</i>	McKernan, Nicole	<i>Town of Smiths Falls</i>
Dwyer, Michael	<i>Township of Rideau Lakes</i>	McWilliams, Cheryl	<i>City of Ottawa</i>
Eagle, Jill	<i>Village of Merrickville-Wolford</i>	Mousseau, Sharon	<i>Beckwith Township</i>
Finley, Mike	<i>Municipality of North Grenville</i>	Neven, Jeremy	<i>TWP Central Frontenac</i>
Grenke, Karl	<i>TWP Drummond/North Elmsley</i>	Oddie, Niall	<i>TWP Beckwith</i>
Guèvremont, Lise	<i>City of Ottawa</i>	Phillips, Jim	<i>TWP North Frontenac</i>
Hackett, Murray	<i>Township of Montague</i>	Pol, Calvin	<i>TWP North Dundas</i>
Hakala, Kalle	<i>City of Ottawa</i>	Polkinghorne, Ryan	<i>City of Ottawa</i>
Hay, Sandy	<i>UC of Leeds &amp; Grenville</i>	Reeve, Noelle	<i>Tay Valley Township</i>
Hayley, Matthew	<i>City of Ottawa</i>	Smithson, Diane	<i>Town of Mississippi Mills</i>
Joynt, Ted	<i>Town of Smiths Falls</i>	Stirling, Stephen	<i>Town of Mississippi Mills</i>
Kearney, Michel	<i>City of Ottawa</i>	Stow, Nicholas	<i>City of Ottawa</i>
Kirkham, Mary	<i>County of Lanark</i>	Symon, Forbes	<i>Municipality of North Grenville</i>
Knowles, Paul	<i>Town of Carleton Place</i>	Van de Lande, Robin	<i>City of Ottawa</i>
Laidlaw, Janie	<i>TWP Lanark Highlands</i>	Wittkie, Rob	<i>TWP Lanark Highlands</i>
Looby, Don	<i>Town of Smiths Falls</i>	Zander, Tracy	<i>TWP Drummond/North Elmsley</i>

## Agricultural Working Group

A dedicated group of local farmers who are recognized for their knowledge and leadership within the agricultural community, worked with source protection staff to develop draft policies pertaining to agricultural activities. Background information was also provided by OMAFRA and MOE staff regarding the *Nutrient Management Act* and requirements regarding pesticide use in Ontario.

## Sector Experts

Sector representatives regarding fuel, fertilizer and road salt activities worked with source protection staff to develop draft policies and provided background information about how these activities are currently regulated and managed.

## Principal Authorities

Designated principal authorities who administer septic system approval programs across the Mississippi-Rideau region worked with source protection staff to develop draft policies pertaining to on-site sewage systems.

## Assessment Report Amendment: Richmond Well System

Rideau Valley Source Protection Authority (SPA) and Source Protection Committee (SPC) meetings	SPA meeting Oct. 27, 2016 SPC meeting Feb. 2, 2017 Early Engagement
Notice issued to City of Ottawa on June 1, 2018. Municipal endorsement — council resolutions	Report presented to Agriculture and Rural Affairs Committee (ARAC) on July 5, 2018 (and resolution was carried) and
City of Ottawa Council on July 11, 2018 (and resolution was carried).	Pre-consultation — with bodies responsible for implementing policies
Pre-consultation letters sent July 16, 2018	Public consultation — • Website posting:
<ul style="list-style-type: none"> <li>• Mississippi-Rideau Source Protection Region's website <a href="http://www.mrsourcewater.ca">www.mrsourcewater.ca</a></li> <li>• City of Ottawa's website (Public Engagement and Source Water Protection)</li> <li>• Rideau Valley Conservation Authority's website</li> <li>• Social Media (Facebook and Twitter)</li> <li>• Newspaper ad in the Manotick Messenger</li> <li>• Letters to stakeholders</li> </ul>	<p>Website posting dates: August 15, 2018, August 20, 2018 and August 24, 2018.</p> <p>Newspaper circulation August 24, 2018.</p> <p>Letters sent August 15, 2018 and August 24, 2018.</p>
Rideau Valley Source Protection Authority & Mississippi Valley Source Protection Authority (SPA) and Source Protection Committee (SPC) meetings	SPC meeting Oct. 4, 2018 SPA meeting Oct. 17, 2018 and Oct. 25, 2018
Submission to the Ministry of the Environment, Conservation and Parks	November 13, 2018
Ministry of the Environment, Conservation and Parks approval of amendment	Approval March 11, 2019 Effective March 25, 2019

## Assessment Report: North Grenville Well and DNAPLs Policy Revision

Rideau Valley and Mississippi Valley Source Protection Authority (SPA) and Source Protection Committee (SPC) meetings	MV SPA meeting April 17, 2019 RV SPA meeting April 25, 2019 SPC meeting April 4, 2019
Municipal endorsement — council resolutions	Notice issued on July 16, 2019 All council resolutions received by September 13, 2019
Pre-consultation — with bodies responsible for implementing policies	Pre-consultation letters were sent August 16 & 19, 2019
Public consultation — <ul style="list-style-type: none"> <li>• Website posting on <a href="http://www.mrsourcewater.ca">www.mrsourcewater.ca</a></li> <li>• Published Notice in 11 newspapers</li> <li>• Letters to stakeholders</li> </ul>	Website posting date September 27, 2019 Newspaper circulation September 27, 2019. October 4, 2019
Rideau Valley Source Protection Authority & Mississippi Valley Source Protection Authority (SPA) and Source Protection Committee	(SPC) meetings SPC meeting Nov 7, 2019 RV SPA meeting November 28, 2019 MV SPA meeting December 18, 2019
Submission to the Ministry of the Environment, Conservation and Parks	January 9, 2020
Ministry of the Environment, Conservation and Parks approval of amendment	May 21, 2020