

MISSISSIPPI-RIDEAU SOURCE PROTECTION REGION

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DRAFT MINUTES (subject to approval)

Mississippi-Rideau
Source Protection Committee

December 5, 2013

#2/13

Location: Rideau Valley Conservation Centre
3889 Rideau Valley Drive, Manotick

Present:

Scott Berquist	George Braithwaite
Scott Bryce	Carol Dillon
Paul Knowles	Drew Lampman
Patricia Larkin	Pieter Leenhouts
Randy Malcolm	Peter McLaren
Beverly Millar	Eleanor Renaud
Janet Stavinga (Chair)	Doug Thompson

Mary Wooding	(Ministry of the Environment Liaison)
Mark Burnham	(Source Protection Authority Liaison)
Ken Graham	(Source Protection Authority Liaison)

Guests: E. Jane Lyster (Leeds, Grenville & Lanark District Health Unit)

Staff:

Sommer Casgrain-Robertson	Terry Davidson
John Garrah	Allison Gibbons
Michelle Paton	Brian Stratton

Regrets: Richard Fraser

Sherry Beadle (Medical Officer of Health Liaison)

1.0 Welcome and Introductions

a) **Agenda Review**

Chair Stavinga welcomed everyone and asked participants to introduce themselves

Chair Stavinga reviewed the Agenda and the purpose of the meeting.

b) **Notice of Proxies** None

c) **Adoption of the Agenda**

Motion 1-2/13

That the Agenda be approved as presented.

Carried

d) **Declarations of Interest** None

e) **Approval of Minutes**

Carol Dillon requested that Part IV policies be explained in greater detail.

Motion 2-2/13

That the minutes of the Mississippi-Rideau Source Protection Committee meeting of November 3, 2013 be approved as amended.

Carried

f) **Status of Action Items**

Chair Stavinga reviewed the Status of Action Items.

Sommer Casgrain-Robertson gave an update on a recent meeting of the North American Network of Basin Organizations (NANBO). This meeting, held at the Rideau Valley Conservation Centre on November 7, 2013, brought together conservation authorities, basin organizations (Quebec), the Ottawa Riverkeeper and others for a day-long discussion on the Ottawa River watershed and opportunities for collaboration.

Motion 3-2/13

That the Mississippi-Rideau Source Protection Committee receive the Status of Action Items Report for information.

Carried

g) **Correspondence** None

2.0 Recommended Revisions to the Proposed Source Protection Plan

Sommer Casgrain-Robertson reviewed the second and final set of comments received from the Ministry of the Environment on the Proposed Source Protection Plan and outlined staff's recommendations as to how the comments could be addressed. Ms. Casgrain-Robertson confirmed that these recommendations are based on consultation with stakeholders and take into consideration whether or not the policy intent can still be achieved.

Following the review of the recommended revisions, Committee Members noted the following:

1. Policy FUEL-2-LB-PI-MC – Fuel (Heating) oil – Prescribed Instrument
Replace “Terms and conditions shall include the risk management measures listed in policy FUEL-1-LB-S58” with “The MOE should consider including in the terms and conditions the risk management measures listed in policy FUEL-1-LB-S58.”.
Endorse as presented.

2. Policy FUEL-3-NLB – Fuel (heating) Oil – Recommendations to the TSSA and Ministry of Consumer Services (MCS)
Endorse as presented.
3. Policy FUEL-7-NLB – Liquid Fuel – Recommendations to the TSSA and Ministry of Consumer Services
Endorse as presented.
4. Policy PATH -2-NLB – Well Regulations
Endorse as presented.
5. Policy AQUA-1-LB-PI-HR – Use of Land or Water for Aquaculture – Prescribed Instrument
Endorse as presented.
6. Policy ADMIN-5-LB – Interruptions / Expansions Policy
Ms. Casgrain-Robertson confirmed that this comment had been deferred from the October 3, 2013 meeting. The proposed revision better defines “existing” vs “future” threat policies. Municipal Working Group input was incorporated.
Endorse as presented.
7. Policy EDI-3-NLB – Signs Along Primary Municipal Roads
Endorse as presented.
8. Policy FUEL-1-LB-S58 – Fuel (Heating) Oil – Risk Management Plan
Carol Dillon emphasized the importance of protecting the “source” of drinking water. Staff were directed to ensure “source” was inserted where appropriate in the Recommended Revisions to the Source Protection Plan.

Staff were directed to amend the recommendation to read:

Revise the policy wording to allow the Risk Management Official and the affected person flexibility in establishing appropriate risk management measures for Risk Management Plans while still highlighting the main areas of concern for fuel storage. To accomplish this, “*Risk Management Plans shall have the following minimum content*” should be replaced with “*Risk Management Plans shall have the following minimum content (except where alternate measures are determined to be as the source of drinking water)*”.

Endorse as amended.

9. Policies ADMIN-1-LB and ADMIN-2-LB – Restricted Land Use
Members agreed with the intent of the revision but a suggestion was made to reword the last sentence for the sake of clarity.
Endorse as presented.

Motion 4-1/13

That the Mississippi-Rideau Source Protection Committee approve the recommended revisions, as amended, to the Proposed Source Protection Plan (presented at the October 3, 2013 and December 5, 2013 meetings), direct staff to make the corresponding changes to the Explanatory Document and request that the Source Protection Authority submit the Revised Proposed Source Protection Plan and the Revised Proposed Explanatory Document to the Ministry of the Environment.

Carried

3.0 Next Steps – Supporting Plan Approval and Getting Ready for the Plan Effective Date

Allison Gibbons reviewed the next steps required to support the plan approval process and outlined the items that must be ready on the date the plan comes into effect. The Ministry of the Environment, in consultation with policy implementers, will set the plan effective date.

Chair Stavinga highlighted the benefits of updating the source water website to include interactive GIS mapping tools. Members were encouraged to contact Allison Gibbons with suggestions for other website revisions.

Mary Wooding confirmed that the Lakehead Source Protection Area's Plan has been approved and approval of the Niagara Peninsula Source Protection Plan is pending. The Mississippi-Rideau Source Protection Plan is third or fourth on the list. Ms. Wooding noted that the Mississippi-Rideau Source Protection Plan has received high praise from Ministry of Environment staff. Chair Stavinga attributed this praise to the collaboration between member municipalities, the peer review process implemented by staff early in the process, and to the work of Committee Members and staff over the past seven years.

Motion 5-2/13

That the Mississippi-Rideau Source Protection Committee receive for information the outline of next steps involved with supporting Source Protection Plan approval and ensuring readiness for the plan effective date.

Carried

4.0 Source Protection Municipal Implementation Funding (SPMIF)

Brian Stratton reported on the Source Protection Municipal Implementation Fund (SPMIF) launched on November 1, 2013. Mr. Stratton noted that all municipalities in the Mississippi-Rideau Source Protection Region, except for the City of Ottawa, qualify for this funding. Eligible municipalities must sign and return

funding agreements by December 13, 2013. Mr. Stratton directed Committee Members to the chart “Allocation of Source Protection Municipal Implementation Fund”. Checkmarks in the “Collaborative Opportunity” column indicate tasks where municipalities could qualify for additional funding. Chair Stavinga suggested that the GIS tool referred to during the discussion on “Next Steps to Get Ready for the Plan Effective Date” might be a collaborative opportunity.

Committee Members expressed disappointment with the method used by the Ministry of Environment to launch the Source Protection Municipal Implementation Fund. Municipalities have traditionally received applicable information directly from Source Protection Committee staff. Some upper and lower tier municipalities, unaware that they would be receiving funding, did not fully understand the associated eligibility requirements or opportunities for collaboration. Chair Stavinga recommended that the mailing list be reviewed and expanded to include municipalities and/or counties that may not have been closely involved in the Source Protection process.

Motion 6-2/13

That the Mississippi-Rideau Source Protection Committee receive for information this update about the Source Protection Municipal Implementation Fund.

Carried

5.0 Community Outreach

Chairs' Meeting

Chair Stavinga updated Committee Members on the Chairs' meeting held November 4 and 5. While extensive work has been done behind the scenes by Ministry staff, over the years, the Chairs agreed that better communication of this work would have been beneficial.

Chair Stavinga advised that Paul Heeney, Manager of Source Protection Implementation with the Ministry of the Environment, will be moving on to a new role with the Ministry of Natural Resources.

Funding for counties and the possibility for collaborative opportunities between counties and municipalities was discussed.

Municipal Working Group Meeting

Allison Gibbons confirmed that the agenda for the Municipal Working Group meeting scheduled for December 17, 2013 would include a discussion on legally binding policies as well as a discussion on the Source Protection Municipal Implementation Fund.

Motion 7-2/13

That the Mississippi-Rideau Source Protection Committee receive the Community Outreach staff report for information.

Carried

6.0 Other Business

Paul Knowles updated Committee Members on class environmental assessments which are required for a wide range of provincial projects including municipal roads, sewage and water infrastructure, highway construction and maintenance, forest management activities and other public-sector activities. Mr. Knowles advised that notice of a Proposed Amendment to the MCEA to incorporate revisions related to Source Water Protection has been posted on the Municipal Class Environmental Assessment website. Mr. Knowles suggested that the document should also be circulated to Source Protection Committees for comment.

7.0 Member Inquiries

None

8.0 Next Meeting

The meetings tentatively scheduled for January 9, 2014 and February 6, 2014 have been cancelled. Further meetings will be confirmed as necessary.

9.0 Adjournment

The meeting was adjourned at 3:10 pm.

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Janet Stavinga
Chair

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Michelle Paton
Recording Secretary