

MISSISSIPPI-RIDEAU SOURCE PROTECTION REGION

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MEETING NOTES

**Mississippi-Rideau
Source Protection Committee**

February 9, 2012

#2/12

Location: Rideau Valley Conservation Centre
3889 Rideau Valley Drive, Manotick

Present:

Scott Berquist	Scott Bryce
Carol Dillon	Drew Lampman
Patricia Larkin	Pieter Leenhouts
Randy Malcolm	Beverly Millar
Janet Stavinga	
Mary Wooding	(Ministry of the Environment Liaison)
Alan Arbuckle	(Source Protection Authority Liaison)
Mark Burnham	(Source Protection Authority Liaison)

Staff:

Sommer Casgrain-Robertson	Allison Gibbons
Tiffany Onesi	Michelle Paton
Brian Stratton	

Regrets:

George Braithwaite	Richard Fraser
Paul Knowles	Peter McLaren
Tammy Rose	Eleanor Renaud

Sherry Beadle (Medical Officer of Health Liaison)

1.0 Welcome and Introductions

Scott Bryce assumed the role of Chair as Janet Stavinga would only be able to attend the meeting later in the afternoon.

Chair Bryce asked Committee Members, staff, and guests to introduce themselves.

Chair Bryce stated that the official meeting could not proceed as planned due to a lack of quorum. While no Motions would be considered, Chair Bryce recommended that Committee members proceed with informal discussions on the agenda items.

1.0e Draft Minutes

A typographical error, on Page 7 of the Draft Minutes of the January 12, 2012 meeting was noted.

- **Motion 2-2/12** to approve the draft minutes of the Mississippi-Source Protection Committee meeting of January 12, 2012 **was deferred**.

2.0 Restricted Land Use:

Sommer Casgrain-Robertson reviewed the draft Restricted Land Use policies.

Ms. Casgrain-Robertson stated that, during pre-consultation, a number of municipalities had indicated their support for including complimentary Restricted Land Use policies.

Ms. Casgrain-Robertson confirmed that staff had received guidance from the Ministry of the Environment regarding the correct legal wording for these policies.

Allison Gibbons confirmed that the draft policy included a phrase in brackets that would be customized to fit the circumstances.

3.0 Preliminary Draft Source Protection Plan

Sommer Casgrain-Robertson spoke to the *preliminary draft* version of the Source Protection Plan. Ms. Casgrain-Robertson explained that staff needed prompt feedback on style and content to ensure time to make any recommended changes. She asked members to concentrate on the style of the Plan as presented in Sections 3, 4, and 5. She asked that any comments, including editorial comments, be submitted to staff by Thursday, February 16, 2012.

Ms. Casgrain-Robertson reviewed the *preliminary draft* Source Protection Plan section by section. She stated that the primary audience would be municipal staff. In response to a question from a member, Ms. Casgrain-Robertson advised that each municipality would receive one hard copy of the Source Protection Plan and Conservation Authorities would receive a few hard copies. The Plan will also be available on the website, on CDs, and on USB keys. A member suggested copies be made available to Service Ontario Client Centres, Service Canada Client Centres, and smaller branch libraries (e.g. Burritt's Rapids Branch of the North Grenville Public Library).

Members discussed the value of adding an acknowledgement list at the beginning of the document. This list should include the names of anyone who has been involved in the Source Protection process and would include past Committee members, Management Committee members, Source Protection Authority Members, and municipalities.

The following Source Protection Plan comments were noted:

Front Cover

- Lighten the dark blue on the left side of the front cover so there is more contrast with the cursive font.

Table of Contents

- Hyperlink Table of Contents to each section/chapter in the pdf version

User Guide

- Useful tool
- Should be located after the Table of Contents but before Section 1
- Lighten the colour of the paper to ensure it will photocopy well. Consider using light green
- Limit the use of acronyms and/or ensure that the List of Acronyms is complete

Section 1.0

- The illustration on the first page is ordered incorrectly. Staff will look into reordering or replacing the diagram
- The dark green boxes in this section are too dark. Consider using light green
- In the dark green box on Page 2, add “business development” to the last bullet
- Reorder subsections as follows:
 - Watershed Scale
 - Municipal Drinking Water Focus
 - Locally Developed
 - Science Based
- In the dark green box on Page 3, add “Ottawa”: “ ... encompass lands that drain into the Mississippi, Rideau, *and Ottawa* rivers.”
- Correct diagram in 1.5 to read: Implement, Monitor Update 2013+
- Delete the last sentence on the last page referencing implementation costs
- Add subsection 1.7 to explain the structure of the plan or include in Section 2

Section 2.0

Members were asked to review this section and provide comments by February 16, 2012.

- Include the list of 21 drinking water threats in Section 2.3
- Expand background information or include an explanatory note on climate change and water quantity
- Expand explanation of vulnerability scores

Section 3.0

- Investigate other font options
- Investigate options for easier to read cursive fonts
- Enhance grey boxes – not always seen
- Ensure pictures are generic (no companies identifiable)
- Policy boxes should be enhanced visually: bold or increase font of “POLICIES”

- Ensure that there is only one top and bottom border when a text box carries onto a second page
- Emphasize the page number in the footer
- Check with municipalities regarding the usefulness of boxes (key concepts, significant threat circumstances, and policies)
- Modify the order used to present the significant drinking water threats and bring back to the Committee in March
- Include, near the front of the section, a list of where to find the policies for each threat topic: *For fuel oil see Page xxx*
- Check the working in the policy on Page 16 dealing with Advanced Design Standards (Future Sanitary Sewers and Related Pipes – Significant Threats)
- Expand the effects of ethylene glycol on drinking water sources in the background section of 3.12 Aircraft De-Icing

Section 4.0

- Amend the first paragraph on Page 47 to emphasize the importance of protecting drinking water sources
- Strengthen the Background section to better explain why the Source Protection Plan contains so many legally non-binding policies

Section 5.0

- Regroup so that legally binding policies and legally non-binding policies are grouped under each implementer
- Include incentive statement relating to due diligence or best practices

Section 6.0

- Section 6.5 is a new section dealing with plan implementation. Members are asked to submit comments by February 16

Glossary

- Advise of any errors or omissions

Appendices A, B, and C

- Will print on coloured paper
- Will include redesigned maps
- Clarify only moderate and low threat circumstances that are subject to policies are summarized
- Will include a summary of consultations

The method of binding will depend on the final thickness of the document.

4.0 Community Outreach

3. Adaptation Planning in Eastern Ontario (Climate Change)

Brian Stratton provided an update on the Adaptation Planning in Eastern Ontario meeting advising that Mississippi Valley Conservation has identified climate change patterns that may affect the operation of area dams. Mark Burnham added that more information was available on the Mississippi Valley Conservation website.

Sommer Casgrain-Robertson advised that 13 municipal staff members from 10 municipalities would be attending the Municipal Working Group meeting on February 16 in Perth.

5.0 Other Business

Ms. Casgrain-Robertson updated Committee members on Ian Smith's new role as Director, Environmental Monitoring and Reporting with the Ministry of Environment.

6.0 Member Inquiries **None**

7.0 Next Meeting

March 1, 2012, 1:00 p.m.
Rideau Valley Conservation Centre
3889 Rideau Valley Drive, Manotick

8.0 Adjournment

The meeting was adjourned at 4:30 pm.

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Scott Bryce
Chair

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Michelle Paton
Recording Secretary